UNIVERSITY EXTENDED EDUCATION

For office use only

Received by:

Date:

Petition for Late Addition of a Class

PLEASE PRINT.

Last name _____ First name _____ CSUF Student ID or Social Security Number _____

Address _____ ( ) Home Telephone _____

City _____ State _____ Zip Code _____ ( ) Work/Other Telephone _____

E-mail _____ ( ) Cell Phone _____

Please explain why you wish to add this course after the established deadline. If you need more space you may use the back of this form. Be specific and give as much detail about the circumstances as possible. In some cases an immediate decision will be made, otherwise you will be notified by mail within 5 to 10 working days.
Checks are not accepted for late adds.

First Name

Subject Area & Catalog number _____ Class Number _____ Semester Taken _____

_____

_____

_____

_____

_____

_____

_____

Last Name

Approvals:

Instructor: ☐ Approved ☐ Denied Signature _____ Date _____

Dept. Chair: ☐ Approved ☐ Denied Signature _____ Date _____

Associate Dean: ☐ Approved ☐ Denied Signature _____ Date _____

Academic Advisor: ☐ Approved ☐ Denied Signature _____ Date _____

Important Note! (Please READ and SIGN for below items)

- Only the first 24 units of credit taken through Open University enrollment may count toward a bachelor's degree at CSUF. Courses taken through Open University cannot be used to fulfill any of the residence requirements (30 semester units) for a bachelor's degree. For graduate degrees at CSUF, normally 6-9 units of approved credit may apply, but for degrees which require more than 30 units, more units of credit may apply. Please consult the department graduate advisor.
- I meet the prerequisite(s), if any, for the course listed above. ***Student Signature*** _____

Students must register according to published deadlines. Enrollment is on a "space available" basis and is determined at the time of registration.

CALIFORNIA STATE UNIVERSITY FULLERTON
University Extended Education